

**Annexure to Notification No.F(CBCS-UG Statutes)Acad/KU/16 dated 17-06-2016**

**STATUTES FOR UNDER GRADUATE SEMESTERISED CHOICE BASED CREDIT SYSTEM (UGSCBCS)  
FOR THE DEGREE PROGRAMME IN REGULAR MODE**

**CONCEPTS**

**1.Short Title, Application, Commencement and Repeal**

- A. These Statutes shall be called as Under Graduate (Bachelors) Semesterised Choice Based Credit System (UGSCBCS) Statutes, 2016
- B. These Statutes shall apply to following programmes:
  - I. BA/B. Sc./B.Com (General /Honours)
  - II. BCA/BBA
  - III. BMMMC/ B. Sc. IT & other Specialised UG Courses
- C. These statutes shall come into force from the date of their notification by the university or from such other date which the university may by a notification specify and shall be applicable to such students as are admitted afresh to the 1<sup>st</sup> Semester of the three year Under Graduate (Bachelors) programme.
- D. With the commencement of these Statutes, the following Statutes along with the relevant Regulations/Amendments/Notifications/Circulars/Orders shall stand repealed:
  - I. University of Kashmir BA/B. Sc./B.Com 3 years (General) Course Statutes (University Calendar, 2010 Vol. II p. 100).
  - II. University of Kashmir BBA Statutes , 2001
  - III. University of Kashmir BCA Statutes (University Calendar, 2010 Vol. II p. 125).
  - IV. University of Kashmir 3 year Degree Course in Mass Communications and Multimedia Production (application of Statutes mentioned at (A) above (University Calendar, 2010 Vol. II p. 565).
  - V. University of Kashmir BA./B.Sc./B.Com (Honours) Statutes, 2013
- E. Proviso-Provided that the programmes already commenced before the notification of these Statutes shall continue to be regulated under their respective Statutes as specified above till the completion of the degree.
- F. Saving- I) Notwithstanding such repeal all degrees conferred under the above Statutes shall be as good and valid as if conferred and granted by the University of Kashmir under these Statutes.  
II) Anything done, any action taken, or any order made in pursuance of the said Statutes shall be and shall always be deemed to have been validly done, taken, or made.

**2. DEFINITIONS**

- A. „Act“ means the Kashmir & Jammu Universities Act, 1969;
- B. „Academic Year“ means two consecutive (one odd + one even) semesters which constitute one academic year;
- C. „Choice Based Credit System (CBCS)“ means CBCS that provides choice for students to select from the prescribed courses (core, elective or soft skill/open courses);
- D. „College“ for the purpose of these statutes means an institution which is either a constituent or affiliated College to the University of Kashmir, where BA/BSc/B.Com/BBA/BCA



(General/Honours), is carried on in accordance with these Statutes; E. „Course“ refers to a „paper“ which is a component of a programme. All courses need not carry the same weightage. The courses define the learning objectives and learning outcomes. A course may be designed to comprise lectures / tutorials/laboratory work/field work/outreach activities/project work/vocational training/map work/self-study etc. or a combination of some of these. In the context of Under-Graduate programmes “L: stands for Lecture sessions; “T”: stands for Tutorial sessions consisting of participatory discussion/ self-study/ desk work/ brief seminar presentation by students and such other novel methods; and “P”: stands for Practice sessions and it consists of hands-on experience/ laboratory experiments, field studies/ case studies that equip students to acquire the required skill component;

- F. „Credit“ means one hour (60 minutes) of teaching/tutorial work or two hours (120 minutes) of practical work per week for a minimum of 16 weeks a semester and carrying a weightage of 15 marks. A theory Period of 40 Minutes a day for six days a week for a period of 16 weeks shall mean a 4 Credit Course;
- G. „Credit Based Semester System (CBSS)“ Under this system the requirement of awarding a degree is prescribed in terms of number of credits to be completed by the students;
- H. „Credit Point“ is the product of grade point and number of credits for a course and are obtained by multiplying credits in a course with grade points i.e. Credit points = Credits x Grade Points;
- I. „Cumulative Grade Point Average (CGPA)“ is a measure of overall cumulative performance of a student in various courses in all semesters and the sum of the total credits of all courses in all the semesters and is obtained by dividing the total number of credit points obtained in all the semesters by the total number of credits in all the semesters. It is expressed up to two decimal places. The final result is declared in the form of CGPA;
- 1/34
- J. „Degree“ means the degree of BA/BSc/B.Com/BBA/BCA (General/Honours), of six academic semesters duration;
- K. „Examination“ means evaluation of learning objectives through the modes of Assignments/Class tests/Presentations/Seminars/Viva-voce/Practical tests and Semester/Term end theory papers. L. „Examiner“ may be External examiner or Internal Examiner.
- i. „External Examiner“ means a person well versed in the knowledge of the course concerned who is approved to act as an external examiner under university rules, but excluding the member/s of the teaching staff of the college concerned.
  - ii. „Internal Examiner“ means a person well versed in the knowledge of the course concerned who is approved to act as an internal examiner under university rules and is a member of the teaching staff of the college concerned.
- M. „Grade Point“ is a numerical weight allotted to each letter grade on a 10 point scale;
- N. „Letter Grade“ is an index of performance of students in a said course. Grades are denoted by letters O, A+, A, B+, B, C, P and F;
- O. „Programme“ means an educational programme leading to the award of a degree;
- P. „Regulation“ means a regulation as defined under section 2(h) of the Act.
- Q. Self-Study/Self-Learning of particular credit/credits means the study/learning of the relevant study material available in the E-form or E-content or any other form to be evaluated internally (at the college level).
- R. „Semester Grade Points Average (SGPA)“ indicates the performance of a candidate in a given semester. It is a ratio of total credit points secured by a student in various courses registered in



a semester and the total credits taken during that semester. It is expressed up to two decimal places;

S. „**Semester**“ shall comprise 6 months including the process of admission, teaching learning process and the completion of the examination process with a minimum of 16 weeks of academic work. The Odd/Even semesters shall be scheduled as per the Academic Calendar reflected in Regulation-V

T. „**Transcript or Grade Card or Certificate**“ means a transcript or grade card or certificate which is based on the grades earned which is issued to the registered candidates after every semester. It shall display the course details (code, title, number of credits, grade secured) along with SGPA of that semester and CGPA earned till that semester.

U. „**University**“ means the University of Kashmir as defined under section 2(K) of the Act.

Provided that the words not defined in definition clause shall have the meaning as assigned to them under the Kashmir & Jammu University Act 1969.

### **NATURE AND DURATION**

#### **1. NATURE AND DURATION OF THE PROGRAMMES**

The duration of each of the Under-Graduate Programmes shall extend over 6 semesters (three academic Years) each semester to be of at least 16 weeks with 22 credits in a semester and 132 credits in 3 years for a General Course and a total of 148 Credits for an Honours Course;

#### **2. ELIGIBILITY**

Subject to the policy of the University as laid down from time to time, the admission to the first semester of BA/B.Sc./B.Com (General/Honours) /BCA/BBA/BMMMC Programme shall be open to a candidate who has passed 10+2 class under 10+2 scheme from the Jammu & Kashmir Board of School Education or from any other Board / University recognized as equivalent thereto by the University and fulfils the conditions of eligibility as laid down for each Programme. The candidates belonging to Open and Reserved Categories must have obtained minimum marks in the Higher Secondary Part - II (10+2 Pattern) examination as shown below for each Programme:

<b>Programme</b>	<b>Open Category</b>	<b>Reserved Categories</b>
B.A (General) Programme	Passed 10+2 Class	Passed 10+2 Class
B. Com. (General) Programme for Candidates with Commerce background	Passed 10+2 Class	Passed 10+2 Class
B. Com. (General) for Candidates with nonCommerce background; B. Sc. (General); B.A./B. Sc. / B. Com. (Honours) Programme and BCA /BBA/BMMMC/ B. Sc. IT	45% or more	40% or more

#### **3. MODE OF ADMISSION**

A. The selection of candidates for admission to BA/B.Sc./B.Com (General/Honours)/ BCA/BBA/BMMMC Programme for Government Colleges shall be based either on the merit obtained in the 10+2 level examination or the written test conducted by the college/University for different courses, with such intake as may be fixed and with a provision for selection of candidates from reserved categories as per the reservation policy of the University, to be decided by the college concerned. However, for Private Colleges, affiliated to the University admission to such Programmes shall be granted by the office of the Dean, College Development Council of the University.



- B. Proviso-Provided that where no eligible candidate applies under particular category / categories for any Programme the seats shall be filled up from the open merit category in order of merit.
- C. Subject to eligibility conditions admission to all the courses in Government Colleges shall be open to the State subjects of J&K. However, the non-local candidates, whose parents are serving in the Central or State Services / Public Undertakings/Corporations and posted within jurisdiction of Jammu & Kashmir state, shall also be entitled to seek admission in these colleges. The Non-Government Colleges shall also follow the same admission procedure / Statutes as are applicable to Government Colleges.
- D. Proviso-Provided that the Government Colleges can admit up to 10% Non-State Subjects, not covered under the sub-clause a) above, including the Foreign Nationals. However, in Non-Government Colleges, admission to other Non-Local Candidates can be granted under the second preference category.

## **EXAMINATION**

### **I. ELIGIBILITY FOR APPEARING IN EXAMINATION**

A Semester End Examination for BA/ B.Sc. / B.Com (General/Honours) / BCA/ BBA/BMMMC Programme shall be open to the following categories of students in regular mode.

A regular candidate intending to appear in a University Examination of the Programme shall be required to satisfy the following conditions:-

- A. Has been on the rolls of an affiliated college of the University for one academic semester preceding the examination;
- B. Provided that a candidate having remained on the rolls of a college for less than one academic semester but having attended the corresponding Programme in any other recognized University/ Institution for the period falling short of the prescribed attendance, before his/her admission to the college may be admitted to the examination as a special case;
- C. No candidate shall be deemed to have completed the prescribed course unless he/she has:-
  - I. Attended seventy five percent (75%) or more of the lectures delivered during the Semester for which the examination is to be held;
  - II. Has attended/ participated in at least seventy five percent (75%) or more of the Tutorial/Practical training/field work prescribed in the syllabi for the semester;
  - III. Provided that the number of Lectures in Theory and Tutorials/Practicals shall be counted up to the date the class is dispersed for preparatory holidays, preceding the examination.
  - IV. Any candidate, who falls short of attendance in a course in a semester, shall not be eligible to appear in that particular course(s) in which he/she is falling short of attendance.
  - V. Provided that he/she shall be entitled to appear in the course(s) in a subsequent session after attending the deficit number of classes in the next session.
  - VI. The Principal of a college shall be competent to cancel admission of a student enrolled for a Programme of study in the college if he/she remains absent continuously for a period of 20 days without permission of the Principal concerned. However, the Principal, if satisfied, that the absence of the student was beyond the control of the student can re-admit such a student to the Programme only once, on

payment of a re-admission fee equal to 50% of the normal admission fee and an undertaking from the candidate and his / her parent / guardian to the effect that such practice shall not be repeated.

- VII. No candidate shall be eligible to appear in an examination of the course in the distance mode, offering such course/s which involves Practicals or Map-work or Surveying/Field work as an essential component.
- VIII. No candidate shall be eligible to appear in the semester end examination, if his/her Attendance Award / Practical Examination Award etc. has not been uploaded by the college.
- IX. He/she has paid the prescribed examination fee. However, the candidates under the Orphan / „Physically Disabled“ Categories with a certificate from the competent authority, verified by the Principal of the College concerned and forwarded to the university, shall be exempt from payment of Examination Fee.

D. Ex-students i.e., students who after having undergone a regular Programme of study and having completed all conditions of eligibility for appearing in a Semester End Examination in the Course/s including minimum attendance requirement and having either failed to pass the Semester End Examination in the Course/s or been unable to appear in the examination in the Course/s will be eligible to appear as Late College students in the examination by submitting application in the prescribed form along with prescribed fees to reach the Controller of Examinations, within the dates fixed for this purpose.

## 2. GENERAL

- A. Registration, Examination, any other fee shall be as prescribed by the University from time to time.
- B. The result of eligible candidates qualifying in all the components of a Course shall be declared as successful in the Course, as per the Grades / Grade points, SGPA etc. secured by the candidates.
- C. There shall be no grace / statutory marks for any course / semester in order to qualify a course / semester or improvement of Grade / SGPA / CGPA for any course / semester.